

GETTING STARTED IN NETCLASSROOM

To check your child's grades:

1. Log in to the Prep web site. By logging in to the Prep web site, you are concurrently logging in to NetClassroom; however, you must select the NetClassroom link which can be found on the left side of your screen under "My Children."
2. Your child's name should appear in the upper left corner of the screen. If you have more than one child enrolled at Prep, you may click the arrow to the right of your child's name to select the child whose grades you would like to view.
3. On the home screen, you should see your child's current average in each of their classes as well as the most recent grades entered into NetClassroom for your child.
4. Each of the current averages is a link. By clicking on the link, you will be able to view the individual grades your child has made that have contributed to the average.

NOTES:

- Do not use the "Back" button in your internet browser while on the NetClassroom site. To return to the home screen, click Home.
- While viewing individual grades for one class, you may switch to another class by clicking on the class name in the "Class to Display" section at the left of the screen.

To check your child's homework assignments:

1. Follow instruction #1 above to log in to NetClassroom. If you have more than one child enrolled at Prep, select the correct child's name in the top left corner of the screen.
2. Click the "Classes" tab at the top of the screen.
3. Click the "Class Details" choice under "Classes."
4. On the resulting screen, beside the word "View," you will see the class name. Below the class name in the section labeled "Documents," you should see all documents posted by the teacher, which should include homework assignments. There may be other documents there, too, such as study guides or course guidelines. They should be labeled appropriately.
5. To see the assignments for other classes, click on the arrow beside "View" at the top of the screen and choose the desired class.